

# BURSARY FUND APPLICATION 2024-25 Student Form



Please ensure this form is completed and returned to the Sixth Form Reception no later than  
**15th September 2024**

## 1. PERSONAL DETAILS

Name:

Date of Birth:

Tutor Group:

Address:

Mobile:

Email Address:

## 2. RESIDENTIAL DETAILS

2.1 Have you ever lived outside of the UK or EU?

YES  NO  (If 'Yes' please complete section 2.2 onwards. If 'No' continue to section 2.4)

2.2 What date did you enter the UK or EU?

2.3 What is your current status? Please note you will need to show proof of your residential status.

Refugee  Leave to remain  Asylum Seeker  Humanitarian Protection

2.4 Please tick the option that best describes your living situation

Lives with Parents who have responsibility for you  Live in Local Authority Care   
Lives on own

Live with Carers/ Guardians who have responsibility for you  Other  (If other, please specify below)

2.5 Are you in Local Authority Care, a Care Leaver or Living with Foster Parents? Please note you will need to provide a Social Services letter to confirm.

YES  NO

2.6 Do you currently receive any of the following in your **own** name? Please note you will need to provide a letter from the Department for Work and Pensions to confirm.

Income Support or Universal Credit  Employment Support Allowance

Disability Living Allowance or Personal Independence Payments

2.7 Are you in receipt of Free School Meals

YES  NO

### 3. BANK DETAILS

Please note, should you be eligible for the bursary fund, payments will be made into a bank account in the STUDENT name only. Students will therefore need their own bank account.

Name and address of Bank where account held:

Sort Code:

Account Number:

### 4. YEAR / SUBJECT CONFIRMATION

This application for such in Year 12 / Year 13 (delete as applicable)

Please let below all A Level and BTEC courses to be studied during the academic year 2023/24:

### 5. FUNDING NEEDS

Please fill out the information below to outline how much funding you require to cover each cost. We will use the information provided in this section alongside the information outlined in sections two to four to determine the outcome of the application.

Funding for transport will be assessed on the most economical method of travel.

Category	Tick	Further Details – including estimated costs where relevant (with evidence where available)
Travel to/from Sixth Form		Method of transport:  Distance between Seaford Head Sixth Form and home:  If bus, please confirm the bus route/bus operator:  Expected cost of bus pass: £
Free School Meals		
Books for the subject(s) you are studying		Details of the books required:

UCAS Application, University Interviews/Open Days, Preparation courses		
Other educational needs (please give details)		

**6. PRIVACY NOTICE/ LEARNER DECLARATION**

The information you provide on this form will be used to access your eligibility for either the Vulnerable Bursary or the 16-19 Discretionary Bursary. All evidence will be treated as confidential.

I can confirm that all the information on this form and evidence provided is correct.

I understand that this form does not guarantee me entitlement to the bursary fund.

I understand I must adhere to the terms and conditions of the fund, including the behaviour, attendance and punctuality expectations set out by the school.

I understand that if I do not adhere to these terms and conditions, I may not receive the bursary payment.

I understand that all payments must be made directly into a bank account in my name.

I understand that if I leave Seaford Head Sixth Form during the academic year, I will not be eligible to receive further payments from Seaford Head Bursary.

SIGNED (BY STUDENT):

DATE:

# BURSARY FUND APPLICATION 2024-25 Parent Form



**PLEASE NOTE THIS SECTION NEEDS TO BE COMPLETED BY THE ADULT(S) WHO IS MAINLY RESPONSIBLE FOR YOU.**

1. PERSONAL DETAILS		
1.1 I am/We are the adults mainly responsible for:		
1.2 Fill in the details below if you are the adults responsible for the student and they live with you		
	ADULT 1	ADULT 2
Surname/ Family Name		
First Name		
Relationship to student		
Email Address		
2. INCOME – for the tax year 2022/23		
2.1 The easiest way to tell us about your household income is from your Tax Credits Award notice letter (TC602). This letter will record your household income.		
I am including the Tax Credits notice: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Total income recorded on the form: £		
2.2 Do you receive a Means Tested Benefit?		
Adult 1 : Yes / No (delete as applicable)		
Adult 2 : Yes / No (delete as applicable)		
2.3 If you have answered YES to section 2.2 please tick all the types of support you receive:		
Please note that evidence of relevant benefits <b>must be attached</b> to the application along with the following:		
Universal Credit	<input type="checkbox"/>	Job Seekers Allowance <input type="checkbox"/> Child Tax Credit <input type="checkbox"/>
Personal Independence Payment (Disability Allowance)	<input type="checkbox"/>	Working Tax Credit <input type="checkbox"/>
Pension Credits	<input type="checkbox"/>	
Other (Please Specify)	<input type="checkbox"/>	

2.4 Please fill in the below to outline your household income:	ADULT 1	ADULT 2
Total earnings from all jobs (before taking off Tax and NI) (last 3 pay slips)	£	£
Total income from self employment (certified accounts)	£	£
Child Tax Credit	£	£
Working Tax Credit	£	£
Universal Credit	£	£
Personal Independence Payment	£	£
Job seekers allowance	£	£
Carers Allowance	£	£
Child Benefit	£	£
Income Support	£	£
Housing Allowance	£	£
Council Tax Benefit	£	£
Pension Guarantee Credit	£	£
Spousal Maintenance	£	£
Other (please state)	£	£
<b>TOTAL</b>	£	£

Please note that evidence for the above will need to be provided  
(for all benefits recieved, 3 months benefit statements must be provided)

3. Please add here any other information to support your application:

#### 4. PARENT DECLARATION

The information you provide on this form will be used to access your child's eligibility for either the Vulnerable Bursary or the 16-19 Discretionary Bursary. **All evidence will be treated as confidential.**

I can confirm that all the information on this form and evidence provided is correct.

I understand that this form does not guarantee my child entitlement to the bursary fund.

I understand my child must adhere to the terms and conditions of the fund, including the behaviour, attendance and punctuality expectations set out by the school.

I understand that if my child does not adhere to these terms and conditions, they may not receive the bursary payment.

I understand that all payment must be made directly into a bank account in my child's name.

I understand that if my child leaves The Compton Sixth Form during the academic year, my child will not be eligible to receive further payments from The Compton Bursary.

SIGNED (ADULT 1):

DATE:

SIGNED (ADULT 2):

DATE: