



April 2024

Dear Parents/Carers,

## UCAS Discovery 2024 at the Brighton Centre

The UCAS Discovery event will be taking place on **Tuesday 30 April 2024** at the Brighton Centre. The event is the perfect way for students to start to consider which university or other Post-18 option is right for them.

**The school has already made a group booking, but students have to register, individually, and print off their own tickets/have them ready on their phone.** In order to do this, they will need the booking reference: UCASBKN947478

### To do this:

1. Visit <https://www.ucas.com/dashboard> to set up or login to your UCAS Hub account. All students need an account in order to register to attend an event.
2. Login to your UCAS Hub account and go to the following:  
**For UCAS Discovery Events:**  
<https://www.ucas.com/undergraduate/what-and-where-study/open-days-and-events/ucas-discovery-exhibitions>. Find and select the event you are attending: South East, Brighton 30 April 2024
3. Click on the BOOK NOW button, Then, click STUDENT, JOIN GROUP BOOKING.
4. Enter the booking reference your teacher has provided: UCASBKN947478
5. Fill out the registration form
6. Download and save your ticket. You will receive a confirmation email that has a link to your personalised ticket.
7. **Please bring your personalised ticket to the event, either on your mobile phone or as a printed ticket.**

We will be joining students from local Sixth Forms and timings for the day will be as follows:

| Time          | Activity   |
|---------------|--|
| 11:10         | All students arrive at Seaford Station to be registered          |
| 11:24         | All students and staff catch 11.24 train to Brighton             |
| 12:30 – 14:30 | Attend University and Apprenticeship Fair at The Brighton Centre |
| 15:06         | Students and staff leave to return to Seaford                    |
| 15:48         | Arrive in Seaford  |

This is a compulsory trip for our Year 12 students as part of our PSHE and CEIAG post-18 pathways programme. There will be no Year 12 lessons that day and students who do not attend will have an unauthorised absence mark unless we are informed of illness ahead of the trip. If students are not returning to Seaford on the train, we need parental permission for them to make their own way home.

## Seaford Learning Trust

Mr R Ellis, Headteacher

Arundel Road, Seaford, East Sussex, BN25 4LX  
01323 891623 / [reception@seafordhead.org](mailto:reception@seafordhead.org) / [www.seafordhead.org](http://www.seafordhead.org)

Seaford Learning Trust is an exempt charity and a company limited by guarantee. Registered in England and Wales Company No. 8122579

Follow us on Social Media:



Facebook - SeafordHeadSchool



Twitter - @Seaford\_Head



The cost of this visit will be **£4.50** towards travel costs. If the cost of the trip is prohibitive, please contact me at [catherinewilkinson@seafordhead.org](mailto:catherinewilkinson@seafordhead.org)

If students wish to purchase their own tickets, please give permission on ParentPay, but there will be no charge.

Please complete our online consent and payment form on ParentPay at <https://www.seafordhead.org>. If you do not have a ParentPay login, please email [Parentpay@seafordhead.org](mailto:Parentpay@seafordhead.org) with the student's name and login details will be emailed to you.

Yours sincerely,

*Catherine Wilkinson*

Miss C Wilkinson  
Head of Year 12 and Year 13