



November 2023

Dear Parents/Carers

New York 2024

We are planning a Creative Arts trip to New York next year, leaving school early in the morning on **Sunday 30 June 2024 and returning on Thursday 4 July 2024**. This is the Activities Week at school, which takes place after formal exams have finished.

This is a multi-disciplined trip for the Creative Arts and will allow students to streamline into workshops specifically for the three areas: Performing Arts, Media and Photography.

The trip will include:

- return flights to New York
- airport transfers in the UK and New York
- breakfast, lunch and dinner
- 2 x workshops in specialist areas (Performing Arts, Media or Photography)
- a visit to the Brooklyn Bridge
- a visit to the Nintendo World Store
- a visit to Times Square
- a visit to Top of the Rock
- a visit to the 9/11 Memorial
- the Staten Island Ferry
- a Broadway Theatre Performance (show TBA)
- Rise NY Museum and Ride
- Ellen's Stardust Diner for one evening meal
- Travel insurance
- ESTA / Visa
- a Subway Pass
- a Hoodie

Application and Payment

The charge will be **£1,975**. The closing date for applications is **Thursday 30 November 2023**. If your child is allocated a place on the trip, you will be able to pay in instalments via ParentPay; this will be indicated on the ParentPay payment page.

Spending Money

We recommend £150-£200 for spending money. This will take the total cost of the trip to about £2,175. Students will need to have a pre-paid travel money card with American Dollars for the trip, which can be ordered online, or from the Post Office.

Seaford Learning Trust

Mr R Ellis, Headteacher

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How to apply for a place on this trip:

Complete the parental consent form online at <https://www.parentpay.com>. You will be asked for the following:

- Your £275.00 deposit
- Passport Information
- Medical information
- Indicate which strand your child would like to be part of – Performing Arts, Media or Photography.

If you do not have a ParentPay account please email ParentPay@seafordhead.org for an activation code.

I will be in touch to confirm your place on the trip. If you are not allocated a place, your deposit will be refunded.

An **initial non-refundable deposit of £275** is required, *payable via ParentPay*, with the balance to be paid by instalments and no later than **Monday 4 April 2024** at the very latest. Instalments are as follows:

15 January 2024 - £400

15 February 2024 - £450

15 March 2024 - £450

4 April 2024 - £400

- Once paid, instalments are non-refundable.
- Unpaid instalments may result in a student being removed from the trip.
- In the event of a student leaving the school, we would be unable to offer any refund.

The trip is limited to **50 places**. Should more than 50 students apply; places will be allocated via a ballot. However, Seaford Head School reserves the right to refuse students who do not meet the following criteria:

- Outstanding attendance record (above 95%)
- Outstanding behaviour record
- Outstanding academic progress (in all subjects)

Please have a discussion with the trip leader if you consider that your child suffers from mental health conditions or any other well-being needs at any point before the departure date. This will enable the school to decide whether any adjustments could be made to include your child and to ensure that the whole party has a safe and enjoyable trip.

While the staff and volunteers in charge of the group will take all reasonable care of the young people, unless they are negligent, they cannot be held responsible for any loss, damage or injury suffered by your child during the visit.

Please ensure that your child understands that it is important for their safety and for the safety of the group that any rules and instructions given by the staff in charge are adhered to. Your child should behave appropriately at all times and on no account attempt to obtain, buy, take or consume alcohol, tobacco or other banned/illegal substances.

Any personal items, such as mobile phones, are not covered by the school's insurance.

All students who are successful in their application to join the trip will be notified by the 10 December 2023 at the latest.

If you have any questions, please contact me by letter or by email SamMacefield@seafordhead.org

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Macefield', written in a cursive style.

Ms Samantha Macefield

New York Trip Leader