

**Seaford Head School**

Achieving Excellence Together



# Uniform Policy 2023/4

<b>Governors Committee Responsible for the Policy:</b>	Standards Committee
<b>Date Approved:</b>	July 2023
<b>Recommended Review Period:</b>	<b>Annually</b>
<b>Date for Review:</b>	July 2024
<b>Leadership Team Role Responsible for the Operation of the Policy:</b>	<b>Assistant Headteachers i/c Steyne Site and Arundel</b>

*The Seaford Learning Trust's vision is for all members of the Seaford Community to be supported, challenged and inspired to be the very best that they can be. The Trust aims to deliver an "all – through" style education of the highest quality in a community where learning is for everyone.*

*Prior to joining the Trust, the two schools that are founding members, Chyngton Primary and Seaford Head School, were successful LA schools. The Trust will continue to adopt and adapt ESCC policies during the period of transition and harmonisation. The Local Governing Boards have the responsibility for monitoring and reviewing the impact of school policies.*

## **Introduction**

At Seaford Head School, we believe that a school uniform creates a sense of belonging and pride in the school whilst ensuring equality and inclusiveness amongst students. We want our students to both look smart and present themselves with confidence. High and consistent uniform expectations also ensure that all students are prepared for work both in school and beyond. Our uniform and policy is therefore designed to ensure that students come to school dressed smartly and ready to achieve their best. It also ensures that the background or financial means of each family are not noticeable and students can focus on achievement rather than what to wear. The standard of uniform is carefully maintained by our staff and we are helped by the support provided by our parents/carers. All students are expected to follow the school's uniform policy.

## **Roles and Responsibilities:**

Parent/Carers are responsible for:

- Ensuring that their child/children have the correct school uniform.
- Notifying the school if for an exceptional reason their child does not have the correct uniform.
- Supporting the school with measures taken to address uniform infringements, in line with our behavior policy and home school agreement.

Students are responsible for:

- Adhering to the school uniform policy.
- Requesting a note from a parent/carer if, due to exceptional circumstances, they cannot be in uniform.
- Reporting to their tutor/Head of Year/Assistant Head of Year or Student Services officer if they are not in the correct uniform.

Staff are responsible for:

- Monitoring students' adherence to the uniform code throughout the school day.
- Following the procedures for infringements of uniform regulations.

- Liaising with Heads of Year/Assistant Heads of Year/Student Services Officers to follow up uniform infringements with students and parents/carers where there are ongoing problems

The Governing Board is responsible for:

- ratifying this policy and providing support and challenge to the Head Teacher of the school in accordance with the relevant legislation and the vision and ethos of the school

### **Equalities Statement**

In our school we work to eliminate direct and indirect discrimination for all members of our community across all protected characteristics under the 2010 Equality Act: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. We also aspire where possible to mitigate the effects of socio-economic factors on equality of opportunity within our school community. Our uniform policy has been developed in line with the Cost of School Uniforms statutory guidance from the Department for Education. In relation to the school uniform policy, we keep the following factors in mind:

**Financial Hardship:** In cases of financial hardship, the school will review on a case-by-case basis to determine if support can be offered; please contact the relevant Head of Year for your child.

**Special Educational Needs and Disability:** We are mindful of the anticipatory duty under the 2010 Equality Act to consider in advance the sorts of barriers that students may face as a result of disability (which includes condition that has a substantial and long-term effect on day-to-day activities) and make reasonable adjustment. Parents/Carers of students with SEND needs are encouraged to request reasonable adjustments from the SENCO, or Head of Year who will seek agreement for reasonable individual adjustments.

**Gender:** our uniform is gender-neutral: any items of uniform can be worn by students irrespective of their personal identities.

**Religious observance:** If our uniform expectations present difficulties for religious observance, we will be pleased to discuss them.

### **Implementation**

Uniform checks are carried out daily and incorrect uniform will lead to a lunchtime detention. If students are not in correct uniform, parents/carers will be contacted and expected to rectify this. If parents/carers are unable to do so, students may be sent home to rectify uniforms and return to school (they will be expected to make up the learning time missed). If students are unable to rectify their uniform by returning home/having correct items brought in or borrowing items from the school then they may not be able to be in circulation at unstructured time until rectified. Refusal by the student to rectify uniform infringements including jewelry, hair and make-up will lead to being placed in Internal Exclusion until the uniform is rectified.

Inappropriate items will be confiscated. Students can collect confiscated items at the end of the school day if pertinent. If confiscated for a second day, parents/carers will be expected to collect the items at the end of the term. Students will receive sanctions in accordance with the behavior policy.

Uniform can be purchased from Intersport in Seaford. Non branded items can be purchased from an alternative supplier but the items must comply with our policy.

**Second hand uniform** is available at the Seaford Climate Hub or the school. The school has an arrangement with Seaford Environmental Alliance who welcome parents/carers to both donate and collect second hand uniform items from their Climate Hub at 4 Clinton Pl, Seaford BN25 1NL. Please see [schooluniform.sharingskills.co.uk](http://schooluniform.sharingskills.co.uk) for opening times. In addition to this the school holds donated second hand uniform items, please contact the relevant Assistant Head of Year for your child to arrange donation or collection of items.

If you are in any doubt about uniform, hairstyles or jewelry, always contact your child's Assistant Head of Year or Head of Year before styling or purchasing to avoid difficulties, misunderstandings or sanctions. We will not accept any alternatives to what is outlined in this policy.

## **Uniform**

The following is the list of the school uniform items. All items of uniform should be clearly labelled with the student's name so they can be returned if found.

### **Compulsory (Years 7- 11)**

Navy-blue blazer with school logo and house badge. The school will provide a free iron on badge. However, a parent/carer can choose to buy a pin badge from school if they would prefer. The Seaford Head School blazer is compulsory at all times in school. The school jumper may be added for extra warmth, but may not be worn instead of the blazer.

Tailored, light-blue shirt with collar and a school tie or tailored, light-blue, fitted shirt with open neck. Ties must be worn correctly with six white stripes showing. The top button of the shirt needs to be done up.

Mid-grey, waist-fitted, tailored trousers (no chinos, leggings, jeggings, flannel material trousers, jersey, cargo trousers or jeans). Trousers sold as school trousers but which are made of the incorrect material or style will not be permitted – please check if you are in any doubt. Any belts should be plain black with a normal and discreet buckle and essential to the fit of the clothing. Trousers should be worn correctly. Students can choose to wear the school Kilt (see below) instead of trousers.

Black, navy, grey or white socks that must be worn below the knee

Black, navy or grey tights. Leggings are not permitted to be worn. Students deliberately or frequently wearing laddered tights will be asked to replace them. **Students are not permitted to wear socks over their tights.**

Smart, flat, formal black shoes\* *[No boots, trainers or canvas shoes will be tolerated]*

**\* Podiatry Issues: Black, appropriate footwear may be worn with medical evidence, until issue has been resolved**

School rucksack with school logo *[different styles are available at Intersport]*

An *appropriate* mask to be worn if required under DFE guidance and as set out in that guidance

### **Additional/Optional Items**

Long-sleeved, navy-blue V-necked pullover with logo

Navy-blue V-necked slipover with school logo

School kilt bought from Intersport in Seaford [*Kilts should be uniform style and should not be rolled or shortened*]. *Kilts should be worn just below, on or just above the knee. Students who repeatedly roll their kilts up where it does not meet our expectations regarding kilt length, will no longer be able to wear the school kilt as it is an optional item and will be expected to wear trousers instead for the duration of their time at Seaford head School.*

In terms 5/6, students may wear plain, mid- grey tailored knee length shorts

### **Outdoor Wear**

Students are expected to have a suitable coat to protect against cold and/or wet weather. Hoodies and other non-uniform tops are not allowed to be brought into school. Coats and other outdoor wear including hats/caps, gloves and scarves are not to be worn indoors. In extremely cold weather, students may be given exceptional permission by a teacher to wear a coat in a classroom, but only if it is worn in addition to the regulation blazer.

### **Jewellery/Piercings/Tattoos**

KS3 : No jewellery other than a watch and up to two pairs of plain gold/silver studs, may be worn. If you decide to allow your child to be pierced (beyond a single pair of ear studs) please note that they are not allowed to wear anything in that piercing at any time during the school day. This applies at all times, including the "healing" period.

KS4 : Students are permitted to wear one watch and removable stud earrings in each ear, hoops, bars, stretchers or dangly earrings are not permitted. 1 small, clear nose stud retainer is also acceptable but metal nose studs, nose hoops, bars or any other type of nose/facial piercing are not. If you decide to allow your child to be pierced (beyond those listed above) please note that they are not allowed to wear anything in that piercing at any time during the school day. This applies at all times, including the "healing" period. Rings, bracelets and necklaces are not permitted under any circumstances. All jewellery must be removed for PE.

Tattoos are not allowed

Only badges authorised by the school are allowed to be worn.

### **Make Up**

Students are not allowed to wear make-up, apart from discreet foundation. They will be asked to remove unacceptable make-up. Nail varnish and false nails/false eyelashes must not be worn and must be removed. Refusal to follow school expectations will result in internal exclusion

### **Hair and Hair accessories**

Extreme styles, bleaches or dyes that are in blatant contrast to natural hair colours are not acceptable or considered part of the school uniform. Likewise, shaved insignia in hairstyles are not allowed. The above sanctions will also be applied regarding internal exclusion and the hairstyle must be rectified.

Hair accessories must be plain, neutral in colour and not excessively large. Where Headscarves are worn as a religious observance, they should be plain.

### **Equipment**

Lack of equipment in lessons hinders independent learning. The minimum equipment required is:

- > 2 black pens [*public examinations only allow black, so getting into the habit of having black pen is vital*]
- > 1 green pen
- > 2 pencils
- > Calculator\*
- > Rubber
- > 15/30cm ruler
- > Reading book

### **Desirable Extra Equipment**

- > 1 highlighter
- > 1 pocket dictionary
- > Coloured pencils
- > Geometry Set, including pair of compasses

\* It is noted that the Mathematics Department recommend purchasing a Casio Scientific calculator, as this model has functions that will be used when studying GCSE Mathematics in KS4

This list is not exhaustive and from time to time these criteria are open to interpretation. It will be for the Assistant Headteacher for either KS3 or KS4 to determine acceptability.

### **PE Department Expectations**

If a student is unable to take part in PE, we encourage them to continue to participate in other ways such as officiating games, coaching or evaluating performance. Therefore they will still need to bring the correct PE uniform and a letter informing us of the reasons for not taking part. Lack of equipment detentions will be issued for lack of PE kit without a letter from parents/carers (see behaviour policy).

### **Compulsary**

- > School polo shirt with logo/black shorts – these should be no shorter than mid-thigh/black socks (*long*)
- > One piece swimming costume/T-shirts/rash vests may be worn over a swimming costume or with swimming shorts
- > Swimming shorts (*above the knee length*)
- > Non-marking training shoes, for use indoors and outdoors (*plimsoll type shoes are not advised due to a lack of support and they are not sports footwear*)
- > Studded boots for football/rugby games on the field – the department does have a small supply of boots available to borrow during a lesson so please contact the

relevant PE teacher to request this option and/or check if they will be undertaking football/rugby

- > Long hair must be tied back and students are expected to have hair bands if needed

### **Advisable for Health & Safety reasons**

- > Shin pads (this will be required to compete in fixtures)
- > Gum shields for rugby (required for fixtures)

### **Optional** (*These are recommended for outdoor PE lessons*)

- > Black jumper with school logo (*no hooded tops, the Joma jumper can be brought from Intersport, also used for sports teams*)
- > Black Jogging bottoms (*the school Joma bottoms can be brought from Intersport that match the jumper if you prefer a matching tracksuit*)
- > Plain black jumper (*no hooded top*) *No logo*
- > Black waterproof jacket (*especially for those travelling between sites in the winter months*)
- > Black **sports** leggings **with school logo**

### **Compulsory Equipment for Fixtures**

- > Studded boots and gum shield for rugby
- > Studded boots/astro trainers dependent on surface and weather conditions for football
- > Shin pads for football and other contact sports

All uniform and PE uniform is available from Intersport in Seaford, please contact the Head of PE if you are having problems with kit. Please mark all items of uniform with the student's name.